

St. Mark's Pre-school  
St. Mark's Church Centre  
St. Mark's Road  
Worle  
Weston super Mare  
BS22 7PW  
Tel: 01934 515922  
Mob: 07949524650  
Email: [office@worlepo.co.uk](mailto:office@worlepo.co.uk)  
[www.stmarkspreschoolworle.org.uk](http://www.stmarkspreschoolworle.org.uk)

### **Staff**

#### **Leader**

Karen Attwater

#### **Deputy Leader**

Michelle Osborne

#### **Assistants**

Clare Green

Marie Fricker

Angie Day

Claire Gerrish

All of our staff are qualified with a Level 3 in childcare or equivalent.

### **General Information**

St. Mark's is a community Pre-school run by a committee of parent/carers. It meets in St. Mark's Church Centre for nine sessions per week, and is registered for 24 children per session. The Pre-school is registered with the Ofsted Inspection Unit and receives government funding for those children eligible. The child to staff ratio is legally one adult to eight children, at St. Mark's we operate above this with one adult to every six children. Every session has at least two members of staff who are paediatric first aid trained.

### **Our Aims**

To help and encourage 3 & 4 year old children at this very important stage in their lives to develop socially, emotionally, creatively and physically in a happy and safe environment. We actively promote learning through play and through the children's interests to encourage the development of self confidence and self esteem.

### **The Curriculum**

The Pre-school offers a developmentally appropriate curriculum based on the Early Years Foundation Stage which builds on children's play activities through observations and planning in order to promote learning in the six areas of learning and development.

### **Admissions**

Places are allocated to children from the waiting list in order of age and school year. Parent/Carers are welcome to come along with children for a visit before accepting a place.

### **Settling in Pre-school**

We want children to feel safe and happy in the absence of their parent/carer, feeling welcome and involved from the beginning. Some children may need to adapt to being separated initially and we can offer ways of settling them in, building up their sessions gradually. Our aim is to work with you to have as smooth a transition from home to pre-school as possible.

### **Key Person**

Each child attending St. Mark's Pre-school will be assigned a key person. The key person will be responsible for helping the children and families in their group feel confident and safe within our setting. They will develop a good knowledge of the children in their care so that they can respond sensitively to their feelings, ideas and behaviours. Each child will be cared for in an appropriate way to meet their needs and that of their families.

The key person will maintain a Learning Diary to record and manage your child's progress during their time at St. Mark's Pre-school. This is available for you to look at and contribute to upon request.

### **Absence**

It helps the staff if you could let us know when your child is ill, going away on holiday or for any other reason and will be absent from pre-school. You can either ring or text us a message to let us know.

### **Withdraw**

If you wish to withdraw your child from pre-school (because you are moving away or for any other reason) please give the pre-school two full weeks notice, to enable the place to be filled.

### **Outside Area**

We have an all weather awning fitted to one of our outdoor play areas. This enables us to utilise the area in all weathers.

### **Snack Time**

We operate a rolling snack time during the session where children can have their snack between their play. We offer milk and water along with a healthy snack of fruit, breadsticks, yoghurts, toast etc.

### **Uniform**

We have t-shirts and sweatshirts with the pre-school logo available to purchase at a cost of t-shirts £5.50 and sweatshirts £8.00

### **Parental Help**

We welcome parent/carers to help in any way they can – coming into session, washing aprons, sewing etc or by joining the pre-school committee as a parent representative or helping with fund raising.